

## GHS Application Checklist

Application deadlines for the GHS: January 10<sup>th</sup>, May 1<sup>st</sup>, September 1<sup>st</sup>

### Documents to be submitted for application to the GHS

Submission of electronic documents # 1-8 as a *single, merged* PDF file to [info@ghs.unibe.ch](mailto:info@ghs.unibe.ch)

Incomplete files/folders will not be considered

- 1. Fully completed, *dated and signed* GHS Application Form. Please note that either electronic or scanned signature is necessary
- 2. Curriculum vitae
- 3. Letter of acceptance by the thesis advisor including financial pledge by the thesis advisor, granting the PhD student, as a rule, a salary according to the standard of SNSF regulations.
- 4. Written statement of co-referee, *dated and signed*.
- 5. Description of planned research project, using the "GHS Research Project Form". It should comprise two to max. four pages, be written by the candidate and address the items according to the outlines on the form. Confirmation by the Ethics Committee that the planned experiments are approved needs to be included, if applicable.
- 6. Photocopies of university diplomas and intermediate diplomas/exam certificates (e.g. Bachelor *and* Master)
- 7. Certified Photocopies of all transcripts/mark sheets (e.g. Bachelor *and* Master).  
Copies of translations of all documents from #6 and #7 if they are issued in a language other than German, English, French or Italian. Transcripts must include a conversion key for marks where needed.
- 8. Additionally & **only** for candidates that apply to the Expert Committee III (PhD in Clinical Sciences):  
Clear and explicit confirmation of the clinical positions from the head of the clinic and with a statement that 50% of time is allocated to research for the entire duration of the doctorate.

For further details, see:

[http://www.ghs.unibe.ch/application\\_and\\_admission/application/index\\_eng.html](http://www.ghs.unibe.ch/application_and_admission/application/index_eng.html)